

**Escalon Community Center  
RENTAL APPLICATION**

*(Not a binding agreement unless signed by renter and accepted by the City)*

Name of Renter \_\_\_\_\_

Address \_\_\_\_\_

Phone (daytime) \_\_\_\_\_ Alternate Phone \_\_\_\_\_

Date of Use \_\_\_\_\_ Date of Setup \_\_\_\_\_

Event Time \_\_\_\_\_ to \_\_\_\_\_ Setup Time \_\_\_\_\_ to \_\_\_\_\_

Estimated Number of Guests \_\_\_\_\_ Type of Event \_\_\_\_\_

**Please check all boxes that apply to your event:**

- Kitchen       Serving Seafood (Additional Fee)       Deep Fat Fryer (Additional Fee)  
 Senior Room (Additional Fee)       Stage (Additional Fee)       Band       DJ  
 Serving Alcohol       Selling Alcohol (if selling alcohol, Renter must obtain an ABC License)

Number of tables needed \_\_\_\_\_ Number of chairs needed \_\_\_\_\_

**SUMMARY OF FEES:**

**Standard Fees:**

Rental Fee                    \$ \_\_\_\_\_  
Janitorial Fee                \$ \_\_\_\_\_  
Insurance Fee                \$ \_\_\_\_\_  
Damage/Cleaning  
Deposit                        \$ \_\_\_\_\_

**Optional Charges:**

Prior Day Setup                \$ \_\_\_\_\_  
Senior Room                    \$ \_\_\_\_\_  
Stage Setup                    \$ \_\_\_\_\_  
Table/Chairs Wipe-off  
& Take Down                    \$ \_\_\_\_\_  
Additional Fees                \$ \_\_\_\_\_

**Total Fees:** \_\_\_\_\_ \$ \_\_\_\_\_

**Reservation Payment = Half of Total Fees** \$ \_\_\_\_\_

**Remaining Payment Due 30 Days Before Event** \$

**Renter acknowledges by signing this application that he/she (1) agrees to pay in full the Remaining Fee Due above by \_\_\_\_\_; (2) has READ and UNDERSTANDS the Rental Agreement; and (3) agrees to each and every one of the terms and conditions of the Rental Agreement.**

Signature of Renter: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY:**

Is Security Required:  Yes (# of Officers \_\_\_\_\_)       No

Receipt # \_\_\_\_\_ Date \_\_\_\_\_ Amt. \_\_\_\_\_ By \_\_\_\_\_

Receipt # \_\_\_\_\_ Date \_\_\_\_\_ Amt. \_\_\_\_\_ By \_\_\_\_\_