



CITY OF ESCALON

2060 McHenry Avenue * Escalon, Ca 95320 * Ph# 209-691-7422 Fax# 209-691-7409
www.cityofescalon.org

BUSINESS LICENSE PROCEDURES

All businesses operating within city limits are required to submit a Business License Application. The Business License Application must be completed; both sides (if applies), signed AND dated.

LOCATION	BUSINESS TYPE	APPLICATION FEE	PROCESSING TIME	BUSINESS LICENSE FEE
BASED IN ESCALON CITY LIMITS	OFFICE/STOREFRONT	\$42.00	7-10 BUSINESS DAYS	BASED ON PROJECTED ANNUAL GROSS RECEIPTS
	HOME-BASED	\$42 + \$80 (HOME OCC)	7-10 BUSINESS DAYS	BASED ON PROJECTED ANNUAL GROSS RECEIPTS
	STREET FAIR VENDOR	\$16.00	IMMEDIATE	\$10.00 PER DAY + 1.00
	DOOR-TO-DOOR	\$16.00 + \$58.00 DOJ FEE	CAN TAKE UP TO 30 DAYS	\$10 PER DAY PER PERSON + 1.00 OR \$240 PER YEAR + 1.00
BASED OUTSIDE ESCALON	ALL - ANNUAL LICENSE	\$12.00	IMMEDIATE	BASED ON PROJECTED ANNUAL GROSS RECEIPTS
	STREET FAIR VENDOR	\$16.00	IMMEDIATE	\$10.00 PER DAY + 1.00
	DOOR-TO-DOOR	\$16.00 + \$58.00 DOJ FEE	CAN TAKE UP TO 30 DAYS	\$10 PER DAY PER PERSON + 1.00 OR \$240 PER YEAR + 1.00

OVERPAYMENTS MORE THAN \$5.00 WILL BE RETURNED TO YOU FOR CORRECT PAYMENT AMOUNT.

It is at the discretion of the City whether or not the business license will need to be reviewed by the Chief of Police. If so, the one-time, non-refundable business license application processing fee will be \$16.00. If review is required, please allow **seven to ten business days** for approval. *Once your license has been approved, the Business License Department will contact you. At that time, the business license fee will be due. If you have any questions, please contact the Business License Department at (209) 691-7422.*

If applicable, the following must be turned in with the Business License Application:

- copy of Drivers License or Contractor's License
- copy of Fictitious Business Name Statement
- copy of Resale License
- copy of current Health Permit
- copy of ABC License
- inspection by the Building Official, Al Silva...inspection line: 691-7464

Mr. Silva is in **Tuesdays & Thursdays 8am – 10am**. Leave a message and include your name, business address for inspection, day/date you would like the inspection and a telephone number if he needs to reach you. Mr. Silva checks his messages as soon as he arrives in the office at 8am on the above mentioned days, makes a list of inspections to do, and leaves the office to complete his inspections. *Inspections are performed 8am – 10am unless otherwise arranged.*

- inspection by the Escalon Fire Department...contact: Terry Pinheiro 838-7500

Please submit your application in person or by mail to:

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2060 McHenry Ave.
Escalon, CA 95320